For VMRC Use Only:

Date:_____

Transfer No: _____

From: _____ To: _____

Commonwealth of Virginia
MARINE RESOURCES COMMISSION
2600 Washington Ave., 3rd Floor
Newport News, VA 23607

District No. _____

Revised 7-6-2011

APPLICATION FOR TRANSFER OF OYSTER PLANTING GROUND

Please see instructions on reverse side of this sheet

Lease(s) in the name(s) of _____
To be completed by VMRC

I/We, _____
Name(s) of Transferor(s)

Pursuant to the Code of Virginia and subject to the approval of the Chief, Engineering/Surveying, transfer

To:_____

Address:_____

Name and Address of Responsible Contact (if more than one lessee):_____

Telephone: _____ _____
Home Work

the oyster planting ground lease(s) located in _____ _____
Creek/River City/County

Described:	Acreage	Plat File No.	Acreage	Plat File No.	Acreage	Plat File No.
(1) _____	_____	(3) _____	_____	(5) _____	_____	(7)_____ _____
(2) _____	_____	(4) _____	_____	(6) _____	_____	(8)_____ _____

Check Appropriate Authorization for your Signature:

_____ Lessee(s)
_____ Power of Attorney
_____ Executor
_____ Executrix
_____ Administrator
_____ Administratrix
_____ All Heirs

Is Lessee Deceased? Yes _____ No _____

Provide Date of Death: _____

If Responsible Contact Address Changed, All Leaseholders Must Sign.

_____
Signature Date

_____
Signature Date

_____
Signature Date

I, _____ certify that _____ signed the above.
(Notary Public or Marine Patrol Officer)

_____ _____ _____ _____ _____
City/County State Commission Expires Signature (Notary or MPO) Date

---

FOR VMRC USE ONLY

I hereby approve the above transfer to be effective on _____, 20 _____.

_____
Chief, Engineering/Surveying and Oyster Ground Leasing

Lease No. From	Acreage	Plat File No.	Waterbody Code	Map No.	New Lease No.

ALL RENT MUST BE PAID BEFORE THE TRANSFER IS APPROVED.

THE APPLICATION FOR TRANSFER FEE IS: $5.00 FOR TEN (10) ACRES OR LESS FEE NON-REFUNDABLE
$10.00 FOR MORE THAN TEN (10) ACRES FEE NON-REFUNDABLE

AFTER THE TRANSFER IS APPROVED, YOU WILL RECEIVE A BILL FOR THE RECORDING AND ASSIGNMENT FEES.

RECORDING FEE: $12.00 FOR EACH PARCEL
ASSIGNMENT FEE: $1.50 FOR EACH PARCEL

The transfer process can be speeded up if the recording and assignment fees are included with this form; be sure to include recording and assignment fees for each parcel.

NO TRANSFER WILL BE COMPLETED UNTIL ALL FEES HAVE BEEN PAID. MAKE CHECKS PAYABLE TO "TREASURER OF VA".

ALL LEASEHOLDERS TRANSFERRING OYSTER GROUND MUST SIGN THIS TRANSFER.

IF THE RESPONSIBLE CONTACT ADDRESS IS CHANGED, ALL LEASEHOLDERS MUST SIGN.

IF THE POWER OF ATTORNEY SIGNS, SUBMIT A COPY OF THE DOCUMENTATION.

IF THE LEASEHOLDER IS DECEASED, ONE OF THE FOLLOWING MUST BE CHECKED ON THE FRONT TO DENOTE YOUR AUTHORIZATION TO SIGN:

EXECUTOR/EXECUTRIX(S)

ADMINISTRATOR/ADMINISTRATRIX(S)

HEIRS OF THE ESTATE (ALL HEIRS OF THE ESTATE MUST SIGN)

IF THE LEASEHOLDER DIED WITHOUT A WILL, THE SURVIVING SPOUSE MAY HAVE THE AUTHORITY TO SIGN THE TRANSFER, UNLESS THERE ARE CHILDREN FROM A PREVIOUS MARRIAGE.

IF YOU HAVE FURTHER QUESTIONS, CALL 757/247-2226.

Lease No. From	Acreage	Plat File No.	Waterbody Code	Map No.	New Lease No.